



Security Camera Installation Request

All security cameras installed on the University of Colorado at Colorado Springs property shall be in compliance with the university's **Camera Operation and Tracking Policy**.

Please complete all requested information on this form and submit as attachments any additional documentation in support of this request. This request applies to security camera systems that may include multiple cameras in different locations; only one request form per unit is needed regardless of the number of cameras to be installed.

Requesting Department/Unit/Entity: _____

Departmental Contact:

Name: _____ Job Title: _____

E-mail: _____ Campus Extension: _____

Primary purposes and justification for security cameras consistent with Camera Operation and Tracking Policy (e.g., general security; required by grant or external agency; regulatory or statutory compliance; accreditation requirement):

Building: _____ Area/Room/Corridor: _____

Cameras Requested: _____

Requestor Signature: _____ **Date:** _____

Security Camera Installation Approval

Associate Vice Chancellor for Student Success **Date:** _____