

Floor Safety Liaison/Coordinator Program Overview

Purpose:

To have key personnel of each floor to work directly with the Emergency Team to ensure the floor has been checked and cleared in an emergency

So what does that mean?

1. If the area is not in immediate risk, aid in the evacuation process
2. Give key info to emergency responders
 - a. Is anyone in a wheelchair on your floor
 - b. Is anyone injured or refusing to leave the area

Most Important thing to remember:

Never put yourself in harm's way

Some of the main points to relay to staff:

1. Where is your evacuation site
 - a. Easier to account for people
2. How to sign up for [UCCSAlerts](http://alerts.uccs.edu/?page_id=42) http://alerts.uccs.edu/?page_id=42

Fire Alarms:

1. Our fire alarms are your best time to practice with your staff and become more comfortable with your role
 - a. This way they are prepared in a real emergency
2. Grab your back pack
 - a. We are looking for this
 - b. Good to get in the habit of this in case of a real emergency

This brings us to our next point: What is the purpose of the Back pack?

1. Identification
 - a. This way we can identify the FC a little easier if needed
2. Emergency supplies if needed
 - a. Go over Key contents

Main point:

Try to get in the habit of grabbing the bag in exercises or real emergencies