

Emergency Support Function (ESF) 10 – Hazardous Materials

Coordinating Department

Department of Public Safety (Environmental Health & Safety)

Supporting Departments

Facilities Services Department (Physical Plant), College of Letters, Arts, and Sciences (Chemistry and Biology), College of Engineering (Physics), Recreation and Wellness Center – Campus Recreation

Supporting Outside Agencies

Colorado Springs Fire Department, Colorado Department of Public Health & Environment

Section I: Function Activation

Scope

The scope of this annex is to describe the general response of UCCS chemical management assets and assistance from the City of Colorado Springs (Fire Department) in response to an incident on UCCS involving Hazardous Materials issues. Response activities will take place in the field and will be coordinated through the UCCS Emergency Operations Center (EOC) or Incident Command Post (ICP) as appropriate.

Concept of Operations

A. General

1. In the event of a Hazardous Materials incident on campus, the priorities of response will be life safety, incident stabilization, and protection of property and the environment.
2. UCCS does not have internal Hazardous Materials response capabilities. Response to these incidents is the responsibility of the Colorado Springs Fire Department Hazardous Materials Response Team.

B. Specific

1. Response

- a) UCCS laboratory staff and Department of Public Safety (Environmental Health and Safety) personnel can accomplish cleanups of small spills utilizing on-hand equipment.
- b) Safety Data Sheets (SDS) are posted in each area containing Hazardous Materials on campus.
- c) A by-room inventory of chemicals used in science building laboratories is compiled and maintained by the Chemistry and Biology Laboratory Coordinator. Copies of this inventory are kept in the Science Building chemical stockroom and

in the Department of Public Safety (Dispatch). Science building is Osborne (OCSE)?

d)UCCS complies with requirements set forth by the Colorado Springs Fire Department by updating chemical inventories in the City's HAMMERS (Hazardous Materials Management and Emergency Reporting System) website.

e)Current (2016) chemical storage locations are the Centennial Hall, Osborne Center for Science and Engineering, Engineering building, Campus Services Building, and the Recreation and Wellness Center .

2. Recovery

a)Following initial incident stabilization, hazardous materials abatement and cleanup must be accomplished by a licensed contractor.

b)Cleanup must be in accordance with Federal, State, and Local requirements and is subject to the oversight and final approval of the Colorado Department of Public Health & Environment and/or the Colorado Springs Fire Department.

Section II: Pre-Event Coordination and Planning Responsibilities

Coordinating Department

Department of Public Safety (Environmental Health & Safety)

A. Mitigation

1. Ensure UCCS chemical management is compliant with the International Fire Code, appropriate National Fire Protection Association (NFPA) requirements, Environmental Protection Agency requirements, Colorado Department of Public Health & Environment regulations and the City of Colorado Springs Ordinances and Fire Code.
2. UCCS does not currently (2015) have any reportable chemical reporting thresholds as required by the Department of Homeland Security's Chemical Facility Anti-Terrorism Standards (Chemicals of Interest List).
3. Represent UCCS at the Federally-mandated Local Emergency Preparedness Committee (LEPC), as well as host an internal Chemical Management Team.
4. Conduct twice-yearly chemical disposal sessions.
5. Oversee the following internal policies and procedures for chemical management:
 - a)UCCS Policy 400-002: Hazardous Materials Management
 - b)UCCS Laboratory Safety Manual

c)Department of Public Safety (Environmental Health & Safety) Safe Operating Procedures

B. Preparedness

1. Participate in training sessions and exercises.
2. Develop and evaluate plans for handling Hazardous Materials.
3. Develop resources and contacts to aid in incident response and cleanup.
4. Continue internal and external Hazardous Materials storage and handling inspections.

Supporting Departments

Facilities Services (Physical Plant), College of Letters, Arts, and Sciences (Chemistry and Biology), College of Engineering (Physics), Recreation and Wellness Center – Campus Recreation

- A. Comply with chemical management policies and procedures.
- B. Attend Chemical Management Team meetings and trainings.
- C. Ensure faculty, staff, and student compliance with on-site and online training requirements.
- D. Report all incidents through appropriate channels immediately.

Supporting Outside Agencies and Facilities

Colorado Springs Fire Department and Colorado Department of Public Health & Environment

- A. Conduct site inspections and education regarding Hazardous Materials.
- B. Respond as the Designated Emergency Response Authority to any Hazardous Materials incidents on campus.
- C. Oversee cleanup and abatement of any campus incident.