Incident Annex 1 – Catastrophic Incident

Coordinating Department

Department of Public Safety (Emergency Management)

Supporting Departments

Department of Public Safety (Environmental Health & Safety), Department of Public Safety (Police Operations), Information Technology Department, Facilities Services Department, Offices of the Chancellor and Vice Chancellors, Office of Residence Life & Housing, all campus academic and business units.

Supporting Outside Agencies

Colorado Springs Fire Department, Colorado Springs Police Department, Colorado Springs Office of Emergency Management, El Paso County Department of Public Health, University of Colorado System offices

Section I: Plan Activation

Scope

The scope of this annex is to generally describe the campus response to a catastrophic emergency or disaster. A catastrophic event is defined as "any natural or manmade incident, including terrorism, which results in extraordinary levels of mass casualties, damage or disruption severely affecting the population, infrastructure, environment, economy, national morale and/or government functions." Thus, an incident of this magnitude will be a challenge to the campus and the entire community and will involve many of the other annexes of this Emergency Operations Plan (EOP) to successfully respond and recover.

Concept of Operations

A. General

1. The goals of this annex are to protect life, preserve property, stabilize the situation, and begin recovery.

2. A catastrophic incident will require the implementation of a number of Emergency Support Functions (ESFs) and specific Incident Annexes (IAs) of this EOP.

3. Particular attention will need to be paid to ESF 15 (External Affairs) and ESF 14 (Community Recovery) as an incident of this type will require close coordination with media and a long-term planning focus.

B. Specific

    1. **Response**

        a) Catastrophic incidents can be a variety of different types. Some specific hazards faced by the campus community have been planned against in other annexes of this EOP, such as IA 3 (Hazardous Materials Release), IA 4 (Severe Weather), IA 5 (Wildfire), IA 7 (Violent Crime or Terrorist Acts), or IA 9 (Biological).

        b) Depending on the type of incident the campus may be left unusable or uninhabitable. Refer to Tab T: Incident Annex 6 – Campus Evacuation regarding procedures in the event an evacuation is necessary.

    2. **Recovery**

        a) Following initial incident stabilization, an initial assessment of the damage and aftereffects of the incident will be necessary to determine the extent and nature of planning required.

        b) Recovery efforts will be unique because of the nature of the campus community. Not only will physical property and infrastructure need repair and restoration, but the campus must also resume its academic mission as soon as practicable.

        c) To ensure the long-term viability of the campus, plans must address announcements, advertisements, or other forms of public information announcing the continuity of teaching, research, residency, and other functions to prospective students, faculty, grantors, etc.

Section II: Pre-Event Coordination and Planning Responsibilities

Coordinating Department

Department of Public Safety (Emergency Management)

A. Mitigation

    1. Conduct exercises and trainings dealing with incidents of varying degrees of significance.

    2. Present public information regarding emergencies, the campus response, individual preparedness, etc.

    3. Liaison with local offices of emergency management to ensure plan compatibility.

B. Preparedness

    1. Conduct planning for all hazards and document determined procedures.

    2. Maintain supplies and equipment for extended emergency operations and EOC sustainment.

3. Assist academic and business units with emergency preparedness and business continuity planning.

Supporting Departments

Department of Public Safety (Environmental Health & Safety)

A. Maintain chemical inventories and ensure regulatory and safety compliance.

B. Maintain building fire alarm and fire suppression equipment in good working order.

C. Provide expertise in these areas during an emergency or incident if applicable.

Department of Public Safety (Police Operations)

A. Assist in planning for law enforcement-related aspects of emergencies and incidents.

B. Train for contingencies involving catastrophic incidents, including mass criminal events.

C. Provide services as directed in the event of a response to a catastrophic incident.

Information Technology Department

A. Assist with planning for technological response requirements in an emergency.

B. Conduct robust internal business continuity and departmental emergency planning; assist other campus users with addressing technology requirements in their plans.

C. Assist with technology requirements, including roles in public information, as requested during an emergency.

Facilities Services Department

A. Conduct internal response planning for all hazard scenarios.

B. Train and equip personnel for extended operations during and after an incident or emergency.

C. Provide architecture and engineering expertise regarding campus buildings and infrastructure.

Offices of the Chancellor and Vice Chancellors

A. Provide oversight for all emergencies and incidents on campus through the EOC.

B. Train and exercise regularly in EOC operations and emergency decision making.

C. Prioritize response and recovery assets for the campus.

D. Liaison with the City EOC and higher levels of government.

Office of Residence Life & Housing

A. Train professional and student staff in emergency procedures.

B. Plan and equip for sheltering and evacuation options.

All campus academic and business units

A. Prepare realistic and viable Business Continuity plans for internal use and external coordination.

B. Brief staff and faculty of department-specific emergency procedures.

C. Maintain adequate personnel contact information for emergency use.

Supporting Outside Agencies and Facilities

Colorado Springs Fire Department

A. Conduct immediate life safety and property preservation efforts during and following an incident or emergency.

B. Assist with damage assessment and initial overhaul.

C. Advise and approve reconstruction and reoccupation efforts per fire code.

Colorado Springs Police Department

A. Assist UCCS Police in immediate scene stabilization.

B. Assist in criminal investigation in cases within the UCCS jurisdiction.

Colorado Springs Office of Emergency Management

A. Provide overarching support to the campus community during and after and incident.

B. Liaison with the UCCS EOC in all matters affecting the campus.

C. Provide coordinated response in all phases of response and recovery.

El Paso County Department of Public Health

A. Provide infectious disease and contamination outbreak tracking and public health alerts.

B. Advise on quarantine and closure decisions affecting the campus.

C. Monitor air and water quality if required.

University of Colorado System offices

A. Provide backup to UCCS for critical processes and data.

B. Assist with financial, personnel, and academic system recovery and reconstitution.

C. Provide emergency financial and personnel resources for response and recovery.

D. Assist with insurance claims, cost reimbursement, and civil litigation matters.