

Incident Annex 9 – Biological

Coordinating Departments – Accidental and Isolated Incidents

Department of Public Safety (Emergency Management)

Wellness Center – Health Services

Coordinating Departments – Acts of Terrorism

Department of Public Safety (Police Operations)

Department of Public Safety (Emergency Management)

Wellness Center

Supporting Departments

Department of Public Safety (Environmental Health & Safety), Information Technology Department, Facilities Services Department, Offices of the Chancellor and Vice Chancellors, Office of Residence Life & Housing, Dining & Food Services, University Communications and Media Relations, Office of the Dean of Students, all campus academic and business units

Supporting Outside Agencies

Colorado Springs Fire Department, Colorado Springs Police Department, Colorado Springs Office of Emergency Management, El Paso County Department of Health & Environment, Colorado Department of Public Health and Environment, Center for Disease Control, University of Colorado System offices, Federal Bureau of Investigation, and area hospitals

Section I: Plan Activation

Scope

The scope of this annex is to generally describe the campus response to a biological incident, to include terrorism, pandemic influenza, emerging infectious disease, or a novel pathogen outbreak. Potential biological agents may also include anthrax, botulism, ricin, salmonellas, smallpox, and Typhoid Fever. Emerging infectious diseases may also include various strains of influenza or meningitis, as well as measles.

An incident of this magnitude may be a challenge to the campus and the entire community and will involve many of the other annexes of this Emergency Operations Plan (EOP) to successfully respond and recover.

Concept of Operations

A. General

1. The goals of this annex are to protect life, preserve property, stabilize the situation, and begin recovery.
2. A biological incident may require the implementation of a number of Emergency Support Functions (ESFs) and specific Incident Annexes (IAs) of this EOP, in addition to a great deal of outside agency support.
3. Particular attention will need to be paid to ESF 15 (External Affairs) and ESF 8 (Public Health) and 8a (Mental Health) as an incident of this type will require close coordination of public health information and communications to the community.

B. Specific

1. Response

- a) Biological incidents can vary in type and source, but key elements of an effective response will likely include rapid detection, identifying the population at risk, determining the method of transmission, control and containment, decontamination, protection of the population through appropriate public health and medical actions, as well as internal and external communications.
- b) Depending on the type of incident the response may also include identification of the law enforcement implications and threat assessment.

2. Recovery

- a) Following initial incident stabilization, actions taken by coordinating campus departments will be done in collaboration with any outside agencies that may have participated in the response to the incident itself. As such, the Wellness Center, Emergency Management, and/or Police Operations will be designated as the points of contact to outside public health and law enforcement agencies.
- b) To ensure the long-term viability of the campus, recovery must address announcements, advertisements, or other forms of public information announcing the continuity of teaching, research, residency, and other functions to prospective students, faculty, grantors, etc.

Section II: Pre-Event Coordination and Planning Responsibilities

Coordinating Department

Department of Public Safety (Emergency Preparedness)

A. Mitigation

1. Conduct exercises and trainings dealing with incidents of varying degrees of significance.
2. Present public information regarding emergencies, the campus response, individual preparedness, etc.
3. Liaison with local offices of emergency management to ensure plan compatibility.

B. Preparedness

1. Conduct planning for all hazards and document determined procedures.
2. Maintain supplies and equipment for extended emergency operations and EOC sustainment.
3. Assist academic and business units with emergency preparedness and business continuity planning.

Department of Public Safety (Police Operations)

A. Mitigation – Accidental and Isolated Incidents

1. Identify threats to the campus community, university property, or public peace.
2. Develop plans, procedures, and organizational structures needed to ensure the continuation of police services during an accidental or isolated incident.
3. Identify, coordinate, and train with outside emergency services and law enforcement agencies to reduce response times and impacts.

B. Preparedness – Accidental and Isolated Incidents

1. Create and plan for initial response options to address immediate life safety concerns, as well as the support of responses by Emergency Preparedness and the Wellness Center.
2. Identify and secure equipment required to provide initial response and scene security.
3. Provide relevant equipment and scenario based training to officers of the department.
4. Identify, coordinate, and train with additional law enforcement and emergency services agencies that may provide assistance during an incident.

5. Provide, coordinate, and present awareness and prevention programs to the campus community.
6. Ensure that administrative and accounting procedures are in place to document actions taken and all costs incurred during emergency operations.

C. Mitigation – Acts of Terrorism

1. Identify threats to the campus ~~campus~~ community, university property, or public peace; utilize intelligence sharing networks such as CBI/FBI liaisons, the Joint Terrorism Task Force, the Colorado Information Analysis Center, and other local, regional, state, and federal law enforcement working groups.
2. Develop plans, procedures, and organizational structures needed to ensure the continuation of police services to the campus community.
3. Provide, coordinate, and present awareness and prevention programs to the campus community, particularly at it pertains to human-caused biological threats.

D. Preparedness – Acts of Terrorism

1. Create and plan for potential response options to identified biological threats which are criminal in nature.
2. Identify and secure equipment required to provide initial response and scene security, providing appropriate scenario-based training to officers of the department.
3. Identify, coordinate, and train with outside law enforcement agencies, to include transfer of incident command and criminal investigation responsibilities following a human-caused biological event.
4. Ensure that administrative and accounting procedures are in place to document actions taken and all costs incurred during emergency operations.

Wellness Center – Health Services

A. Mitigation

1. Monitor the status of infectious diseases, outbreaks, and other public health risks locally through the Health Alert Network (HAN), Centers for Disease Control & Prevention (CDC) alerts, and other sources.
2. Provide immunizations/vaccinations for known disease and pathogenic risks.
3. Provide public education to the campus community regarding preventing the spread of infectious diseases, trends in public health, etc.

B. Preparedness

1. Conduct Wellness Center staff planning and training in emergency response procedures.
2. Participate in campus and community emergency planning and preparedness initiatives, such as the Emergency Preparedness Advisory Committee and other planning committees applicable to public health.
3. Maintain up to date continuity of operations plan to ensure the continuation of day-to-day services to the campus community during such an incident.

Supporting Departments

Department of Public Safety (Environmental Health & Safety)

- A. Access chemical inventories and ensure regulatory and safety compliance as needed.
- B. Manage building fire alarm and fire suppression equipment as needed.
- C. Provide expertise in these areas during an emergency or incident if applicable, including recommending standard precautions as a minimum level of personal protective equipment, and other safety oversight related to university resources involved in the response.

Information Technology Department

- A. Assist with technological response requirements in an emergency.
- B. Conduct robust internal business continuity and departmental emergency planning; assist other campus users with addressing technology requirements in their response and recovery.
- C. Assist with technology requirements, including roles in public information, as requested during an emergency.

Facilities Services Department

- A. Provide support for all hazard response needs
- B. Provide personnel and equipment for extended operations during and after an incident or emergency.
- C. Provide architecture and engineering expertise regarding campus buildings and infrastructure.

Offices of the Chancellor and Vice Chancellors

- A. Provide oversight for all emergencies and incidents on campus through the EOC.
- B. Exercise policy changes and decisions in support of the incident through the EOC.

- C. Prioritize response and recovery assets for the campus.
- D. Liaison with the City EOC and higher levels of government.

Office of Residence Life & Housing

- A. Provide professional and student staff support for response impacting resident populations.
- B. Assist in the planning and implementation for quarantine, sheltering, and evacuation options.

Dining and Food Services

- A. Coordinate with Residence Life & Housing and the Wellness Center to provide food services to quarantined persons if required.
- B. Maintain sufficient supplies to provide limited meal service during quarantine or shelter operations.

University Communications and Media Relations

- A. Assist in the development and dissemination of public information in coordination with incident command, emergency management, the wellness center, and all supporting outside agencies; manage the Joint Information Center if required.

Office of the Dean of Students

- A. Provide guidance to students whose academic schedules are impacted by the incident.
- B. Assist in the communications with students and their families as it relates to the well-being of students during such an incident.

All campus academic and business units

- A. Exercise realistic and viable Business Continuity plans for internal use and external coordination.
- B. Brief staff and faculty of department-specific emergency procedures.
- C. Provide adequate personnel contact information for emergency use.

Supporting Outside Agencies and Facilities

Colorado Springs Fire Department

- A. Conduct immediate life safety and property preservation efforts during and following an incident or emergency.
- B. Assist with hazardous material management, identification, and containment of suspected agents.
- C. Provide emergency medical assistance.

Colorado Springs Police Department

- A. Assist UCCS Police in immediate scene stabilization.
- B. Assist in criminal investigation in cases within the UCCS jurisdiction.

Colorado Springs Office of Emergency Management

- A. Provide overarching support to the campus community during and after an incident.
- B. Liaison with the UCCS EOC in all matters affecting the campus.
- C. Provide coordinated response in all phases of response and recovery.

El Paso County Department of Health & Environment

- A. Provide infectious disease and contamination outbreak tracking and public health alerts.
- B. Advise on quarantine and closure decisions affecting the campus.
- C. Monitor air and water quality if required.
- D. Activate the Strategic National Stockpile as needed, and coordinate distribution with the university as a Closed Point of Dispensing.

University of Colorado System offices

- A. Provide backup to UCCS for critical processes and data.
- B. Assist with financial, personnel, and academic system recovery and reconstitution.
- C. Provide emergency financial and personnel resources for response and recovery.
- D. Assist with insurance claims, cost reimbursement, and civil litigation matters.